Welcome to The District Of Columbia's Boat Registration Site. The OVERS system is now processing 2016 DECALS

Only VISA, MASTER CARD, and CHECKS are acceptable forms of payment

HELPFUL TIPS BEFORE YOU GET STARTED...

- This is an online registration system that requires a working e-mail address. Free email addresses
 can be created through your internet service provider, telecom companies and online search tools
 like Yahoo and Google.
- New vessels to DC or change of ownership of DC boat users should contact our office on 202-727-4582 for additional instructions.
- Make sure that your browser "pop-up" blocker is off.
- Scan the required support documentation (as pdf files) so that you can upload it into the system during the registration process
- Returning Members who renewed vessels using the online system last year must login using the same username / password from the account that was originally set up. Please click on the "Forgot Password" link if you need to be reminded of your original user account name. Otherwise, you will NOT see your vessel(s) listed when you access the system.

Technical issues- send name, contact info, DC # and description by e-mail: mpd.harborpatrol@dc.gov

Read below for assistance with your 2016 RENEWAL(S).

- 1. Logon to OVERS system,
- 2. Place cursor on **SERVICES** > click Boat Registration,
- 3. Click on the "**REGISTRATION**" menu option and then select "Registration Renewal of CG Vessel" or "Registration Renewal of DC Titled Vessel",
 - You will see your vessels listed

(Hint) if you do not see your vessel listed, you are likely utilizing an incorrect user account.

- 4. Click the "RENEW" button under the "Action" column for the vessel that you want to renew,
- 5. Your online form will display for you to review to make necessary changes,
- 6. Scroll to the bottom of the screen and click "Save & Upload Documents" button to proceed to next page,
- 7. Upload new CG Document if your registration ends in the letter "D" only,
- 8. Click "Go To Pending Registrations for Payment" button to continue,
 - {Hint} If you receive a dialog box, click the "Leave this page" to continue.
- 9. The next screen will show the vessel file and a "shopping cart" icon will under the Action column,
- 10. Click the "Shopping Cart" icon to add your order to the cart "Add To Cart",
- 11. Click the OK button for the renewal,

(Repeat this process for each vessel in which you want to renew. The Shopping Cart will total them)

- The shopping cart will update to display the total number of orders.
- 12. Click on the "Shopping Cart" Shopping Cart that appears in the upper right portion of the portal,
- 13. The My Shopping Cart results will display all the selected vessels along with the Total Price for the renewal amount you owe,
- 14. Click the "Pay Now" to process the order,
- 15. Complete the Payment Details,
- 16. Click the "Place Order" button, You will see the status of your order change to "pending"
- 17. Click the OK button to confirm the order,
- 18. The Order Detail screen is displayed on details of your order,
- 19. OVERS will send your receipt to you via e-mail.

Note: * Pending renewals are reviewed. Decals assigned and mailed with Registration card.

- * Incomplete or incorrect requests will receive an e-mail and notation in the file.
- * Please feel free to check on the status of your order through your portal account at any time.